

Course title		LSEG Academy						ECTS code		04.0.EM.KL.3491			
								ECTS credits		1			
Name of unit administrating study		OTHER		Field of study		MSG**		Field of specialisation		IB;			
Teaching staff		Urszula Mrzygłód, PhD ; Monika Szmelter, Ph.D.											
Number of hours													
Lectures	0	Classes	0	Tutorials	0	Laboratory	15	Seminars	0	Language classes	0		
Forma aktywności							Year&Type of studies*		3 SS1,				
Hours with the participation of the academic teacher (including office hours, exams, others):						15	Semester:		6,				
Hours without the participation of the academic teacher (student's self-study, homeworks):						10	Type of course:		obligatory				
Total number of hours:						25	Language of instruction:		English				
Teaching form		in-class learning room 402											
Teaching methods		Work in computer laboratories, Activating methods in training classes,											
Prerequisites (required courses and introductory requirements)													
Required courses		Finance											
Introductory requirements		Basic knowledge of financial markets. Basic computer skills - Windows environment. Basic knowledge of excel programme.											
Assessment method, forms and criteria													
Assessment method		Course completion (graded)											
Assessment criteria		The final grade consists of results in online certification exam as well as activity and tasks during classes. Presence is obligatory during the course.											
Course objectives													
LSEG Academy has two main objectives. These are 1) to familiarize students with modern technology used in the professional business environment and prepare them for Workspace Certification; 2) to familiarize students how to use the Workspace for searching data and problem solving related to financial markets, companies and global economy.													
Learning outcomes													
Knowledge		MSG1_W08	Students acquire knowledge about the software - Workspace (database). Students know rules of using the database and the scope of this information service. Students are able to name financial instruments and applications using professional vocabulary.										
		MSG1_W17	Students know rules according to which financial and foreign exchange market operate. Students identify and characterise trends based on data coming from Workspace. Students are able to find and use financial statements and selected analytical tools in Workspace.										
Verification of learning outcomes - Knowledge													
Outcomes		written exam	oral exam	test	essay/paper /portfolio	tasks/ homeworks	individual presentation	group presentation	classroom activities	classroom discussion	individual project	group project	
MSG1_W08				X					X				
MSG1_W17				X					X				
Skills		MSG1_U01	Students observe financial markets news and events, identify trends and characterise those trends using the Workspace product.										
		MSG1_U02	Students are able to draw simple conclusions about the problems of contemporary economic problems on the basis of economic and financial indicators available in Workspace.										

	MSG1_U08	Students use correctly the terminology of the Workspace product and employ available applications for searching and examining data.
--	----------	---

Verification of learning outcomes - Skills

Outcomes	written exam	oral exam	test	essay/paper /portfolio	tasks/ homeworks	individual presentation	group presentation	classroom activities	classroom discussion	individual project	group project
MSG1_U01			X					X			
MSG1_U02								X			
MSG1_U08			X					X			

	MSG1_K05	Students demonstrate responsibility and caution for the service access to Workspace; understand and accept the security principles and rules of use of the Workspace product.
--	----------	---

Verification of learning outcomes - Attitudes

Outcomes	written exam	oral exam	test	essay/paper /portfolio	tasks/ homeworks	individual presentation	group presentation	classroom activities	classroom discussion	individual project	group project
MSG1_K05								X			

Course contents

1. Scope of the Workspace platform: range of data available, characteristics of basic functionalities. Basic principles of using the programme and navigating the product. Screen management and its layout.
2. Applications for annotating and monitoring data in real time. Searching for available applications in Workspace.
3. Searching for basic data and news for listed companies, including basic features of the business, stock instruments, financial reports, graphics, corporate governance and management, company events, ownership structure, debt, access to original documents. Pages overview pages and search modes.
4. Search for data and news using various tools and methods. Saving, storing and recall of obtained results. Functionality of ready-made prompts in Workspace.
5. Analysing data in graphical objects available in Workspace. Graphics for Quotation of financial instruments: creation of a chart, adding indicators, trend, customising graphs. Analysis of data in graphical objects for fundamental data of companies
- 6 Using a spreadsheet in a Workspace environment. Searching and recording fundamental and fundamental and historical data in a spreadsheet.
7. A selection of other functions and applications in Workspace. Examples of applications and tasks for various markets financial and other markets. Use of Workspace to investigate problems in international business.

Recommended reading lists

Materials prepared by LSEG Company.

Contact	urszula.mrzyglod@ug.edu.pl , monika.szmelter@ug.edu.pl ,
---------	---

* SS1- undergraduate studies * SS2 - graduate studies * SDang - doctoral studies

** MSG - International Economic Relations